# Contents Confirmation Worksheet -Basics-

Use appropriate words in the spaces below the question. The issues are in the same order as they appear on the site. If there is something you don't understand, let's look in the site.

If you have more than two options, circle all that apply.

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• Labor Standards Act
This law sets standards in various matters concerning work. As a general rule, you are prohibited from
working more than (1) hours a day and (2) hours a week. Rest periods should be given at
east (4) minutes if working hours exceed (3) hours, and at least (6) minutes if working
hours exceed (5) hours. Holidays are also specified, either (7) (1 day every week, 2 days every
week) or (8) (4 or more days in a 2-week period. 4 or more holidays during a 4-week period. (9)
(Employer, Workers) are obligated to have these.
There are various rules regarding overtime. (10) The $\_\_\_$ is the agreement that must be reached in
the event that an employer causes a worker to work in excess of the maximum working hours
stipulated in (1)(2). Also, even if we conclude the (10), we are not allowed to work overtime without
limit, and there are standards such as 1 month (11) hours and 1 year (12) hours.
Discrimination in terms of treatment, such as (13) or (Gender and social status) is prohibited.
Work against the will of workers is called (14) work and is prohibited. In addition, (15),
where a third party receives a portion of the wages paid between an employer and a worker, except
for temporary work, is prohibited.
If you enter into a labor contract that is in violation of any of the above items, the part that is in
violation will be (16) (valid or invalid).
• Trade Union Law
The purpose of this law is to (3) (Collective and individual negotiations) and to support the procedure
for (1) regulating the relationship between employers and workers, that is, (B) forming Labor Union
A appropriately in order to support the equality of the relationship, (2) concluding a (Labor
covenants and collective agreements).
Labor Relations Adjustment Act
The Labor Relations Adjustment Act is designed to allow workers to demand employers
① It is a law to prevent or solve actions such as
(2) has been dispatched by the Labor Relations Commission (2) personnel have been

dispatched by the Employers and Workers of the Parties
It's a way to solve the problem by intervening and listening to both sides.
3 was created by (3) the committee hearing the opinions of both sides and (3) the
proposal.
It is a way to solve the problem with the aim of acceptance.
4 ( 4 ) listens to the parties concerned with the Commission and ( 5 ) sends
It is the method to solve the problem by writing. This has the same effect as a contract and both the
employer and the worker have the obligation to run the village.
Constitution and Labor
Article (1) of the Constitution stipulates (2) (obligations, rights, prohibitions and
recommendations) of labor. It also stipulates the establishment of laws necessary for the protection
of workers and the security of human life. Furthermore, (2) is prohibited from abusing children.
In principle, junior high and high school students are not allowed to work.
b. Current state of labor
• harassment
Harassment includes (1) Harassment or Sexual Harassment, (2) Harassment, or
Mental Violence through Language or Attitude, (3) Harassment, or Harassment related to
pregnancy or childbirth, (4) Harassment, or Harassment related to alcohol consumption such
as forced drinking, and (5) Harassment.
• form of employment
There are two main types of employment: regular employment and non-regular employment. As for
non-regular employees, there are (1) employees, who sign a contract with the company for a
fixed period of time and come to work full time in principle (2) employees, who do not work full
time, and who sign a contract with a period of time (3)
· death from overwork
Death from overwork is caused by excessive working hours. Overtime work exceeding (1) $\_$ _hours
in the 1 month before the onset of illness and (2) $\_\_$ hours on a monthly average 2 $^{\sim}$ 6 months before
the onset of illness is called the Karoshi Line and is the standard for recognition of karoshi.

### c. Change to the Future

### Utilization of AI

All that is better at (1) (Large amounts of data, numerical causation, discovery of new ideas, complex calculations, and work directly linked to human impressions) than humans is expected to play an active role in many companies in the future.

## discretionary work system

The discretionary work system is a type of work system in which the working hours of employees who leave the company or work are not fixed. Advantages include (1) (Easy management of labor systems, easy management of labor costs, and reduction of labor costs) and (2) (Ensuring a stable working environment, enabling shorter working hours, and increasing freedom in working styles).

# advanced professional system

This system is based on an agreement between both parties and the labor-management committee, and (1) excludes provisions such as working hours and holidays stipulated by the \_\_\_\_\_ Act after the conditions for securing holidays have been met. On the corporate side, the merit is that (1) (Reduction of personnel costs and fixed performance standards) on the worker side, (Realization of work-life balance and no risk of long working hours).

# foreign worker There are two systems for foreign workers in Japan: (1) the \_\_\_\_\_\_ system, which allows them to stay for up to 5 years, and (2) the \_\_\_\_\_\_ No. 1, No. 2 system, which allows them to work in certain industrial fields. (3) Advantages include (Elimination of labor shortages · Reliable reduction of labor costs · Promotion of globalization · Smooth communication). telework

Telework is a work style that makes full use of information and communications technology and is broadly divided into three types: (1) \_\_\_\_ work, (2) \_\_\_\_\_ work, and (3) \_\_\_\_ work. (1) is to work at home, (2) is to work at any time and any place, including on the move, rather than at a specific facility, and (3) is to work at a different office from the head office. Also, there are (4) \_\_\_\_\_, which carries out highly specialized work, and (5) \_\_\_\_\_, which is represented by scoring work.